



THE SUDBURY
FOUNDATION

**THE
ATKINSON SCHOLARSHIP
PROGRAM**

2012 APPLICATION

GUIDELINES

PROGRAM GOALS

The Sudbury Foundation's Atkinson Scholarship Program was created to recognize and assist local high school seniors with financial need, academic promise, and the capacity to make a meaningful contribution to society.

Established in 1995, the program is named for Sudbury Foundation founders and long-time town residents Herbert and Esther Atkinson. The Atkinsons believed strongly in giving back to the community and were particularly interested in supporting the town's young people.

The Atkinson Scholarship Program offers eligible students a maximum of \$5,000 per year in college scholarships or aid for approved post-secondary vocational training.

Candidates must first meet a certain threshold of financial need. Applicants are then selected based on past academic performance and future potential as well as the desire and ability to contribute to society through community service, the advancement of a field of interest, or the sharing of a skill or talent. Course grades, standardized test scores, involvement in school and community activities, work experience, letters of recommendation, and a written essay will be considered in the recipient selection process. Candidates may also be invited for a personal interview.

Applications must be postmarked by February 1, 2012 for the academic year beginning in the Fall of 2012. Scholarship decisions will be announced in early April, and will be contingent on successful completion of the academic year in progress.

Scholarship recipients may reapply for assistance annually during their undergraduate education or vocational training program. Additional awards are based on appropriate academic performance and continued financial need.

DEADLINE

Applications must be postmarked by **February 1, 2012**. Late applications will not be accepted. As the applicant, you are responsible for ensuring that all supporting documents are submitted to the Foundation by the February 1 postmark deadline.

ELIGIBILITY

To apply for an Atkinson Scholarship, you must be a high school senior who is planning to attend an accredited two or four-year college or university, or an approved post-secondary vocational/professional development program. In addition, you must be:

- A Sudbury resident or the dependent of a Sudbury resident, OR
- Enrolled at Lincoln-Sudbury Regional High School (LSRHS), OR
- The dependent of a full-time Town of Sudbury or LSRHS employee.

APPLICATION CHECKLIST

Applicants are required to submit the following materials by the February 1 deadline:

- A completed application form.
- Two essays, typed. See form for details. Include your name and page number on every page.
- An official high school transcript, including grades through the 1st quarter of senior year.
- SAT and/or ACT test scores. (A downloaded copy is acceptable. Please do not pay to have your scores sent.)
- Two Applicant Appraisals based on the forms provided.
- The Financial Aid Questionnaire **and** copies of the 1040 Tax Returns and W-2 Forms on which the Questionnaire responses are based.
- EFC: A copy of the page from the FAFSA Student Aid Report (SAR) which includes your Expected Family Contribution (EFC) dollar amount. **This must be faxed or emailed by February 8, 2012.**

Please do NOT use staples. Paper clips only.

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 1, 2012

APPLICATION

HONORS

Briefly list any academic distinctions or honors you have received since the 9th grade.

COLLEGE LIST

Please list three colleges or other institutions to which you have applied:

Name	City/State
1.) _____	_____
2.) _____	_____
3.) _____	_____

ESSAYS

- 1.) On a separate sheet of paper, please submit a typewritten, double-spaced essay (100-300 words) that describes your past achievements, community involvements, your plans for college and beyond as well as any other information which may be helpful in assessing your application.
- 2.) To help us get to know you better, please submit an *additional* essay which you have written for a college application. The essay selected should be substantially different from the topics discussed in Question 1.

(Be sure to include your name, the date and page number on each submission. Please paper clip pages together. Do NOT staple.)

APPRAISALS

Please provide two written appraisals based on the forms provided. Appraisers may be guidance counselors, teachers, employers, or other individuals (not relatives) who know you well. We recommend one appraisal come from your guidance counselor. Please list appraisers' names and relationship to you:

1.) _____	2.) _____
Name Relationship	Name Relationship

EXTENUATING CIRCUMSTANCES

If applicable, describe briefly on a separate sheet of paper any unusual circumstances which should be considered when your application is reviewed.

TRANSCRIPTS AND TEST SCORES

Please submit:

- An official high school transcript of grades.
- A copy of your SAT and/or ACT test scores. (A downloaded copy is acceptable. Please do not pay to have your scores sent.)

CERTIFICATION:

I hereby affirm that the information provided on this form is accurate and complete to the best of my knowledge. I understand that an incomplete application will not be considered and that falsification of information may result in the termination of any financial aid awarded.

Applicant Signature

Date

2012 ATKINSON SCHOLARSHIP PROGRAM
FINANCIAL AID QUESTIONNAIRE
- CONFIDENTIAL -

APPLICANT'S NAME: _____

Please complete the "Student Information" portion of this questionnaire and ask your parents to fill out the "Parent Information" sections. Income and tax figures should be taken from your family's most recently completed and filed tax returns. 2010 or 2011 data is acceptable. **Copies of 1040 and W-2 Forms (parent and student) must be attached to this application.**

GENERAL FAMILY INFORMATION

- 1.) Parents' Current Marital Status: (Check one)
- Single Married Separated, year _____ Divorced, year _____ Widowed, year _____
- a.) If parents live apart, with whom does the applicant reside? _____
- b.) If separated or divorced, both parent's financials must be submitted below. You may make a copy of this form and submit separately.**
- c.) If one or both parents will not be contributing to college costs, you must explain on a separate sheet of paper.**
- 2.) Parent 1's current age: _____ Mother Father Parent 2's current age: _____ Mother Father
- 3.) Please give ages and grades of applicant's brothers and sisters **as of September 2012:**
- | | |
|----------------------------------|----------------------------------|
| Sibling 1's age and grade: _____ | Sibling 2's age and grade: _____ |
| Sibling 3's age and grade: _____ | Sibling 4's age and grade: _____ |
| Sibling 5's age and grade: _____ | Sibling 6's age and grade: _____ |
- 4.) Total number of family members expected to attend a full-time, undergraduate college program during the 2012-2013 school year, including the applicant: _____ (If a parent will be attending college, do not include him/her in count.)

PARENT FINANCIAL INFORMATION

- 1.) Total Number of Exemptions (2010 IRS Form 1040 Line 6d; 1040A Line 6d): _____
- 2.) Adjusted Gross Income (2010 IRS Form 1040 Line 37; 1040A Line 21): _____
- Parent 1's Earnings: _____
- Parent 2's Earnings: _____
- 3.) Total IRA, KEOGH and 401K Contributions for the Year: _____
- 4.) Interest Income (2010 IRS Form 1040 Line 8a; 1040A Line 8a): _____
- 5.) Dividend Income (2010 IRS Form 1040 Line 9a; 1040A Line 9a): _____
- 6.) Yearly Amount Received in Child Support (for Applicant only): _____
- 7.) Net Income from Business (2010 IRS Form 1040 Line 12; **Attach Schedule C**): _____
- 8.) Total Federal Tax Paid (2010 IRS Form 1040 Line 60; 1040A Line 37): _____
- 9.) Total Value of Cash, Checking, Savings and Investments: _____
(including Money Market Accounts, Mutual Funds, CD's, etc. Do **NOT** include retirement plan amounts.)

2012 ATKINSON SCHOLARSHIP PROGRAM
FINANCIAL AID QUESTIONNAIRE
- CONFIDENTIAL -

10.) If you own your primary residence, please give:

Year Purchased: _____

Purchase Price: _____

Current Assessed Value: _____

What is Owed: _____
(including Home Equity Loans)

Home Equity: _____
(Assessed Value minus Amount Owed)

11.) If you own other property, please give:

Year Purchased: _____

Purchase Price: _____

Current Assessed Value: _____

What is Owed: _____
(including Home Equity Loans)

Home Equity: _____
(Assessed Value minus Amount Owed)

12.) If renting, please provide monthly payment amount: _____

STUDENT INFORMATION

1.) Did Student file a tax return? Yes ___ No ___

2.) Student's Adjusted Gross Income: _____

3.) Student's Dividend and Interest Income: _____

4.) Total Federal Tax Paid: _____

5.) Total Value of Cash, Checking, Savings and Investments: _____

EXPECTED FAMILY CONTRIBUTION (EFC) FROM FAFSA SAR REPORT

Please attach a copy of the page of FAFSA's Student Aid Report (SAR) which includes the Expected Family Contribution (EFC) dollar amount. If you have not yet completed the FAFSA, please fax or email the page to us by February 8, 2012.

If you do NOT plan to fill out the FAFSA form, please check here: _____

MISCELLANEOUS

1.) Total Value of Family Trust Funds: _____

In whose name are these Trust Funds held? _____

2.) Do you expect current income to differ greatly from the figures given above? Yes ___ No ___

If yes, please explain: _____

3.) Current outstanding college debt to-date for other children: _____

Signatures:

Parent Signature/Date

Applicant Signature/Date

2012 ATKINSON SCHOLARSHIP PROGRAM
APPLICANT APPRAISAL

TO THE APPLICANT

You have the right to review the Applicant Appraisals submitted as part of your application for an Atkinson Scholarship. If you choose to waive this right, please sign below and ask your appraisers to return this form to you in a sealed envelope. Otherwise, simply attach the Applicant Appraisals to your application form.

I hereby waive my right to review this Applicant Appraisal:

Applicant Signature

Date

TO THE APPRAISER

The individual named below is applying for substantial scholarship assistance through the Sudbury Foundation's Atkinson Scholarship Program. The goal of the program is to recognize and assist local high school seniors with financial need, academic promise, and the capacity to make a meaningful contribution to society to reach their highest potential both during and after their post-secondary education. Sudbury Foundation Trustees will award an Atkinson Scholarship based on an assessment of the applicant's need for financial assistance; his/her past academic performance and future potential; as well as his/her desire and ability to contribute to society through community service, the advancement of a field of interest, or the sharing of a special skill or talent.

Your appraisal will be one of two submitted in support of the student's scholarship application.

On a separate sheet of paper, please type your answers to the questions below as completely and thoughtfully as possible. Be sure to complete this form and return it to the applicant with your written appraisal.

If the student has waived the right to review the appraisal, it should be submitted in a sealed envelope. Students are required to submit completed applications by **February 1, 2012**. Late applications are not accepted.

Applicant's Name: _____

Appraiser's Name: _____

Appraiser's Address/Phone: _____

1. How long and in what capacity have you known the applicant?
2. Please evaluate the applicant as a candidate for an Atkinson Scholarship, commenting particularly on his/her capacity to make a meaningful contribution to society.
3. What qualities or traits set the applicant apart from his/her peers? What are his/her greatest strengths? Are there areas in need of improvement? If so, please explain.

Appraiser Signature

Date

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3. What qualities or traits set the applicant apart from his/her peers? What are his/her greatest strengths? Are there areas in need of improvement? If so, please explain.

Appraiser Signature

Date